



KDHE Division of Laboratories – Clinical (Diagnostic) Specimen Packaging and Shipping System Pictorial Guide Virus Mailer





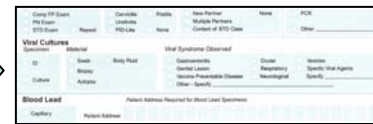
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Fiberboard Shipper with Styrofoam insert; Biohazard Secondary Bag; Cold Pack; Postage Label (for Influenza Sites only); Viral Transport Media tube(s).



Note: Pre-paid Postage labels are only provided the Influenza sites. All other sites are responsible for their own transport of viruses.



Complete Universal Laboratory Specimen Submission Form; marking the virus section and any additional comments on page 2 (back) of form.



Primary receptacle – Viral Transport Media (VTM) tube.



Universal Laboratory Specimen
Submission Form - Barcode
Sticker Section; keep one
sticker for your records.



Place a barcode sticker from Universal Form on Specimen Container, in addition to the patient information.



Wrap the specimen container in absorbent material. Place wrapped specimen inside biohazard bag.



Place wrapped specimen inside biohazard bag and seal the ziplock feature.



Place completed Universal Form inside the back pocket of the biohazard bag.



Place the biohazard bag into the fiberboard shipper with frozen cold pack.



Place some cushioning material such as bubble wrap or paper towels on top of the cold pack and biohazard bag to prevent breakage. Place the Styrofoam lid insert in box and close flaps in numerical order (1,2,3,4).



Label To and From on the top of the fiberboard shipper. If using a pre-paid postage label, complete the return address information. Secure fiberboard shipper with tape. This packaging system is now ready for shipment to the DHEL.